

TB244707S

Reg. No : .....

Name : .....

**B. Voc. Applied Media Studies (C.B.C.S) EXAMINATION, MARCH 2024**  
**2022 ADMISSIONS REGULAR**  
**SEMESTER IV - GENERAL**  
**VAM4G09TB22 - Technical Writing**

**Time : 3 Hours**

**Maximum Marks : 80**

**Part A**

**I. Answer any Ten questions. Each question carries 2 marks**

**(10x2=20)**

1. Define communication.
2. Who is a technical writer? What is the qualification required?
3. Define instruction.
4. Define process description.
5. Describe mechanism description.
6. What is SDLC? Describe.
7. Who developed the concept of information chunk. Describe.
8. What is an executive report?
9. Define a report.
10. Why is direct writing important?
11. What are the two types of lists used in technical writing?
12. Write a note on the ethical issues in technical communication.

**Part B**

**II. Answer any Six questions. Each question carries 5 marks**

**(6x5=30)**

13. Differentiate between general and technical communication
14. Explain the 5C's of technical communication
15. Write down a technical description template of an IT software
16. Explain the difference between description and instruction
17. What is the process of minimalization in technical communication?
18. What are the primary responsibilities that a technical editor performs?
19. What are the key structural elements of a process description
20. What are the main elements in a style manual?
21. What is the importance of clarity and precision in technical writing?

**Part C**

**III. Answer any Two questions. Each question carries 15 marks**

**(2x15=30)**

22. Elaborate the history of technical communication and writing career.
23. Elaborate on mechanism description.
24. What is a report? Elaborate on the different types of reports.
25. Elaborate on how to write a technical document concisely?

